



Rietondale Primary School

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RIETONDALE
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APPLICATION INFORMATION FOR 2021 ACADEMIC YEAR

1. INFORMATION

Rietondale Primary School is a public co-educational school that opened in 1947 to provide schooling for English-speaking learners. At present there are 905 learners in Grades 1 to 7. The School is managed by the Principal and the School Management Team (SMT).

The School community is responsible for the upkeep and running costs of the School, while the state pays a small subsidy and the salaries of a prescribed number of staff, academic and non-academic.

Parental involvement and innovative fund-raising have provided funds for the continual upgrading and improvement of our academic and recreational facilities.

The extracurricular programme is an integral part of Rietondale Primary School and this includes regular cultural and sporting activities and attendance at special events such as cultural evenings, community service projects and Inter-house competitions.

SHOULD YOUR CHILD BE ACCEPTED AT RIETONDALE SCHOOL, MAKE SURE YOU WILL BE IN A POSITION TO TRANSPORT HIM/HER TO SUCH ACTIVITIES.

2. CONDITIONS OF ACCEPTANCE AT RIETONDALE PRIMARY SCHOOL

- 2.1 Applicants for admission to a primary school will be entered on the waiting list A if: (i) their place of residence is within the feeder zone of the school; (ii) they have a sibling attending the school (iii) at least one of their parent's places of employment is within the feeder zone of the school;
- 2.2 All applicants for admission to a primary school who do not qualify for the waiting list A: (i) must be entered on the waiting list B; and (ii) must be advised in writing by the school that they should seek admission at a school for whose waiting list A they qualify.
- 2.3 Parents of learners who have been placed on Waiting list B and not assured of places at the School, should apply to schools closest to their places of residence/work addresses.

2.4 The following must be handed in with the application form:

FORMS BEARING FALSE ADDRESSES OR FALSE INFORMATION WILL BE REJECTED. PLEASE NOTE THAT THIS IS FRAUD AND THE MATTER CAN BE REFERRED TO THE SCHOOL'S LEGAL FIRM.

Please print neatly and complete the form in black pen

- A certified copy of the child's **UNABRIDGED** birth certificate (a baptismal certificate is not acceptable proof).
- A copy of the child's Immunisation card (child must have been immunised against polio, measles, tuberculosis, diphtheria, tetanus and hepatitis B).
- Proof of residence – **ORIGINAL AND A COPY** of lights and water account (An Offer to Purchase is not acceptable).
When renting a property, the following must be submitted as proof of residence:
 - **ORIGINAL AND A COPY** of the Lease Agreement.
 - **ORIGINAL AND A COPY** of the landlord's water and lights account (with landlord's name and physical address).
 - A certified copy of the landlord's identification document.**Please note: No sub-letting documentation will be accepted.**
- If one of the parents work in the Feeder Zone, a letter must be provided in writing on the Company's letterhead and a certified copy of the Company's lights and water account attached.
- Latest Report card (if a learner comes from another school).
- Certified copies of both parent/guardian's Identity document.
- Two recent ID photographs of the child.
- Statutory obligation to pay school fees form.
- **Non South African Citizens**
For those who do not have permanent residence
School fees are payable upfront and in full.
 - * Certified copies of Passports (Parents' and child's/children's)
 - * Certified copy of parents' Work visas/Study visas and child's/children's Study visa(s) and/or Visitors' visa.
 - * **ORIGINAL AND A COPY** of Proof of Residence.

If possible, application forms must be handed in by the parent/s/legal guardians and if they are not fully and accurately filled in they will be returned to you for updating. You will have **7 (seven) days in which to provide information. If not handed in within **7 (seven) days**, your application then becomes null and void.**

3. **FINANCIAL OBLIGATIONS**

- 3.1 At PRESENT the school fees are **R16 000-00 per annum** (R1600-00 x 10 months, payable from January to October 2020, upfront monthly) and will be re-assessed at the Annual General Meeting in October 2020. Each parent is required to the complete the Acceptance of Payment of Fees form in full.

Please note:

At the AGM a "Resolution to charge school fees" (Section 39) as contemplated in Section 38 of the South African Schools' Act, 84 of 1996, as amended may be passed. If passed, parents will be liable for the payment of school fees, unless they have been exempted from the payment thereof. Exemption/Partial exemption documentation is available from the Bursar. GDE regulations concerning exemptions/partial exemptions will be strictly adhered to.

School fees for 2020 will be determined at the Annual General Meeting in October 2020.

- 3.2 An initial **voluntary** deposit of **R500-00** is requested which will be deducted from the **January 2021** school fees as determined by the Governing Body.

THERE IS NO REGISTRATION FEE.

4. **CODE OF CONDUCT**

South African Schools Act 84 of 1996 (s8) – (4) Nothing contained in this Act exempts a learner from the obligation to comply with the code of conduct of the school attended by such learner.

5. **LOCO PARENTIS**

Loco Parentis starts 30 minutes before school commences at 07:30 and 30 minutes after school closes at 13:50. Should school times be changed, such as the last days of term, or any other day that school ends early or starts later, the same will apply. For children involved in extra murals, until the end of the extra mural session. For any other School function, half an hour after the function. Loco Parentis at the After School Centre ends at 17:30. Please refer to the School Hours Policy.

6. **GRADE 1 LEARNERS**

Turning seven (7) in the year of admission is the norm for Grade 1. Legislation also notes that children should be enrolled at a school in the year that they turn seven (7). Should the parents of a learner, in consultation with the Principal and Head of the District Office, be of the opinion that a child is not school ready, permission for school exemption may be sought from the Head of Department.



**P M GOOSEN (MISS)
PRINCIPAL**



APPLICATION FOR ADMISSION - 2021

education

Department: Education
GAUTENG PROVINCE

PLEASE COMPLETE WITH A BLACK PEN

DO YOU HAVE ANY LEARNERS CURRENTLY ~~REGISTERED~~ IN THIS SCHOOL?

Yes

No



Name of other learner(s) : _____

LEARNER INFORMATION

LEARNER

Full names: _____

Surname: _____

Preferred name: _____

Date of birth: _____

ID number: _____

Nationality: RSA Other: _____

Religious denomination: _____

Gender: Male Female

Ethnic group: _____

Home language: Afrikaans English Other: _____

Learner's language preference: Afrikaans English
 Other: _____

Learner mobile number: _____

Learner e-mail address: _____

Admission date: _____

Grade in 2021 : _____

Pre-primary education attended: Formal Informal
 Other: _____

Registered for social grant: Yes No

Receives social grant: Yes No

Benefit from school nutrition programme: Yes No

Learner resides in a hostel: Yes No

Name of hostel: _____

Method of transport: Private Taxi Bus

Taxi/Bus registration number: _____

Name of driver: _____

Contact number: _____

NEXT OF KIN INFORMATION

Name: _____

Contact number: _____

Alternative contact number: _____

Relation: _____

OFFICE USE ONLY

Family code: _____ Waiting list: A B

Register class: _____ Number on waiting list: _____

Admission number: _____ ID copy:

Transfer card:

Report card:

Birth certificate:

FAMILY INFORMATION

Family status: Both parents Single parent - Unmarried

Foster care Childrens home Single parent - Divorced

Other Re-composed Widow/Widower

Parents deceased: Mother Father None

LEARNER HEALTH INFORMATION

Chronic diseases: _____

Allergies: _____

Medication: _____

MEDICAL AID INFORMATION

Name: _____

Telephone number: _____

Member number: _____

Primary member: _____

FAMILY DOCTOR INFORMATION

Name: _____

Telephone number: _____

Business address: _____

INFORMATION OF PREVIOUS SCHOOL/PLAY GROUP/NURSERY

First registration of learner in Gauteng : Yes No

Learner attended school last year: Yes No

If yes, in which Province/Country: _____

Previous school: _____

Telephone Number: _____

Address: _____

Province: _____

Highest grade in previous school: _____

Reason for leaving the school: _____

PARENT / GUARDIAN 1 INFORMATION

Title: _____
Full names: _____
Surname: _____
Initials: _____
Nick name: _____
ID number: _____
Home language: Afrikaans English Other: _____
Communication preference: SMS E-mail
 Mail By hand
Language preference: _____
Cell phone number: _____
Home tel: _____
Fax: _____
E-mail: _____
Residential address: _____

Postal address: _____

Occupation status: Own Employer Non-Professional
 Own Employer Professional
 House wife Part time
 Contract worker Pensioner
 Student Temporary
 Full time Unemployed
Occupation: _____
Employer: _____
Work telephone number: _____
Employer physical address: _____

Is the learner living with this parent?: Yes No

SIGNATURE
PARENT/GUARDIAN 1

DATE

PARENT / GUARDIAN 2 INFORMATION

Title: _____
Full names: _____
Surname: _____
Initials: _____
Nick name: _____
ID number: _____
Home language: Afrikaans English Other: _____
Communication preference: SMS E-mail
 Mail By hand
Language preference: _____
Cell phone number: _____
Home tel: _____
Fax: _____
E-mail: _____
Residential address: _____

Postal address: _____

Occupation status: Own Employer Non-Professional
 Own Employer Professional
 House wife Part time
 Contract worker Pensioner
 Student Temporary
 Full time Unemployed
Occupation: _____
Employer: _____
Work telephone number: _____
Employer physical address: _____

Is the learner living with this parent?: Yes No

SIGNATURE
PARENT/GUARDIAN 2

DATE

ACCOUNTABLE PERSON'S INFORMATION

Parent 1

Parent 2

Other

Only if 'Other', please complete section A or B below:

A) INDIVIDUAL

Title: _____
Full names: _____
Surname: _____
Initials: _____
Nick name: _____
ID number: _____
Home language: Afrikaans English Other: _____
Communication preference: SMS E-mail
 Mail By hand
Language preference: _____
Cell phone number: _____
Telephone number: _____
Fax number: _____
E-mail: _____
Residential address: _____

Postal address: _____

Postal Code: _____

B) COMPANY / CLOSED CORPORATION / TRUST

Title: _____
Name: _____
Registration number: _____
Language preference: _____
Contact number: _____
Fax number: _____
Business address: _____

Postal address: _____

Postal Code: _____

SIGNATURE

DATE

PERMISSION FROM PARENTS

Please note

1. Unless you at any time instruct the School expressly and in writing to the contrary, your consent is given for the School to:
 - 1.1 collect, store and process information about you and any Third Party or divorced or separated parent responsible for payment of any or all amounts owing in school fees.
 - 1.2 collect, store and process names, contact details and information relating to yourself and your child, and to such information being made available to other parents/guardians, staff or responsible persons engaged or authorised by the School for school-related purposes to the extent required for the purpose of managing relationships between the School, parents/guardians, and current learners as well as providing references and communicating with the body of former learners.
 - 1.3 include photographs, with or without name, of your child in school publications/website/D6 Gallery, or in press releases to celebrate the School's or your child's activities, achievements or successes.
 - 1.4 supply information and a reference in respect of your child to any educational institution which you propose your child may attend. We will take care to ensure that all information that is supplied relating to your child is accurate and any opinion given on his/her ability, aptitude and character is fair. However, the School cannot be liable for any loss you or your child is alleged to have suffered resulting from opinions reasonably given, or correct statements of fact contained, in any reference or report given by us.
 - 1.5 communicate with you via electronic means such as the SMS, etc.
2. The School may not distribute or otherwise publish any of your personal information in its possession, unless you give your consent, in writing, to the School that it may do so. Should this be the case, the School may only distribute or otherwise publish the information specified in your consent to the people and for the purpose stated in your written consent.

CHILD'S NAME AND SURNAME

PARENT'S NAME

PARENT'S SIGNATURE

DATE



STATUTORY OBLIGATION TO PAY SCHOOL FEES – 2021

We / I, the undersigned, declare the following personal particulars to be true in every respect. We / I undertake to inform Rietondale Primary School **promptly** if any changes occur.
 We / I undertake to adhere to terms and conditions of this agreement.
 We / I hereby certify that we / I are/am the biological/adoptive parent/s or that we / I have legal custody and/or legal guardianship in respect of the named learner.

1. PARENT RESPONSIBLE FOR PAYING COMPULSORY SCHOOL FEES
 (These details must be provided even if the other parent won't be signing the form)

Mother: _____ Father: _____
 Surname: _____
 First Names: _____
 Home Address: _____
 Code: _____

(Which address is hereby selected as *domicilium citandi et executandi*)

Tel. No. (H) _____ Cell No. _____

E-mail Add: _____

2. MATRIMONIAL STATUS

Please mark the correct status with an X

- | | | | | | |
|--------------|-----------------------|---------------|-----------------------|---------------------|-----------------------|
| 2.1 Married | <input type="radio"/> | 2.3 Separated | <input type="radio"/> | 2.5 Life Partners | <input type="radio"/> |
| 2.2 Divorced | <input type="radio"/> | 2.4 Single | <input type="radio"/> | 2.6 Widow / Widower | <input type="radio"/> |

3. WE / I HEREBY STATE AS FOLLOWS AND UNDERTAKE TO ADHERE TO THE TERMS AND CONDITIONS OF THIS AGREEMENT AND UNDERSTAND THE FOLLOWING:

- a. We / I are/am the person/s responsible for the compulsory school fees of the **following child**:

- b. We / I undertake and promise to pay compulsory school fees as determined by the parent body at the Schools' Annual General Meeting held annually;
- c. School fees are payable in advance and are due on the first day of school.**
- d. The school extends the terms of payment by offering you the option indicated below. Please indicate your choice:

CHOICE	TICK
We / I choose to pay the 2021 fees in advance and in full on or before 28 February 2021 to qualify for 6% discount	
We / I choose to pay the 2021 fees in advance and in full on or before 30 June 2021 to qualify for 3% discount	
We / I choose to pay the 2021 fee off in 10 monthly <u>equal</u> instalments from 1 January 2021 to 31 October 2021	

(MUST BE COMPLETED)

P. T. O

- e. Biological/adoptive parents are jointly and severally liable for the payment of the school fees irrespective of their marital status.
 - f. In terms of Section 39 of the South African Schools Act, parents are liable to pay compulsory school fees.
 - g. In terms of Section 40 and 41 of the South African Schools Act, the school may enforce the payment of these compulsory fees.
 - h. If parents are in arrears with one instalment then the full amount becomes due and payable immediately.**
 - i. In the event of non-payment of school fees the school will institute legal action against both parents irrespective of maintenance and court orders which may exist between the parties.**
 - j. We / I authorise the school to record our non-performance of our school fee obligations to a credit bureau.
 - k. The parties to this application undertake to pay all legal costs, including attorney / client fees and collection costs incurred by the school in the event of the school having to take legal action for the recovery of school fees.
 - l. We / I have been informed that if we / I are unable to pay school fees we / I may apply for exemption of these fees. All decisions concerning exemption applications will be made according to regulations of the Gauteng Department of Education.
4. The School may hold and process by computer or otherwise, any information obtained about parents as a result of their liability for payment of school fees.

We / I acknowledge that we / I have read and understood the above.

DECLARATION: PARENT 1

I, _____ (Full names), ID No: _____

hereby declare that the information which I have recorded in this form is true and correct and by my signature below, I give the Chairman of the School Governing Body or his designate, permission to check and confirm any of the details or documentation given by me. I understand that should any of the information supplied by me be found to be false, action may be taken against me.

Signed on this _____ day of _____ 2020 for 2021

SIGNATURE

DECLARATION: PARENT 2:

I, _____ (Full names), ID No _____

hereby declare that the information which I have recorded in this form is true and correct and by my signature below, I give the Chairman of the School Governing Body or his designate, permission to check and confirm any of the details or documentation given by me. I understand that should any of the information supplied by me be found to be false, action may be taken against me.

Signed on this _____ day of _____ 2020 for 2021

SIGNATURE